

# Bastrop Public Library Board Meeting

## AGENDA

Bastrop Public Library

1100 Church Street

Bastrop, TX 78602



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**September 9, 2019 at 6:00 P.M.**

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*Bastrop Public Library Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1-800-735-2989 at least 48 hours in advance of the meeting.*

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**1. CALL TO ORDER**

**2. CITIZEN COMMENTS**

*At this time, three (3) minute comments will be taken from the audience on any topic. To address the Council, please submit a fully completed request card to the Board Secretary prior to the meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Commission cannot discuss issues raised or make any decision at this time. Issues may be referred to City Staff for research and possible future action.*

*To address the Library Board concerning any item on the agenda, please submit a fully completed request card to the Board Secretary prior to the meeting.*

**3. ANNOUNCEMENTS**

**4. STAFF REPORT**

- 4A. Monthly report on Library activities.
- 4B. Monthly report on Friends of the Bastrop Public Library.
- 4C. Monthly statistical report.
- 4D. Monthly Detail Listing Library Board Fund.

**5. CONSENT AGENDA**

- 5A. Consider action to approve Bastrop Public Library Board minutes from the August 5, 2019 regular meeting.

**6. ITEMS FOR INDIVIDUAL CONSIDERATION & DISCUSSION**

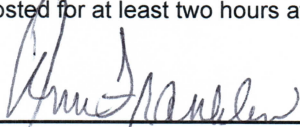
- 6A. Discussion of seed libraries.

**7. UPDATES**

- 7A. Individual requests from Library Board members for items to be listed on future agendas.
- 7B. Update on Library Fee Schedule.

**8. ADJOURNMENT**

I, the undersigned authority, do hereby certify that this Notice of Meeting is posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenience that is readily accessible to the public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org). Said Notice was posted on the following date and time: Wednesday, September 4, 2019, at 12:00 p.m. and will remain posted for at least two hours after said meeting has convened.

  
\_\_\_\_\_  
Ann Franklin, City Secretary

**BASTROP PUBLIC LIBRARY**

**BOARD OF DIRECTORS**

**AUGUST 5, 2019**

**CALL TO ORDER** --The meeting was called to order at 6:00 pm by President Mary Jo Jenkins. Memers present were as follows: Becky Schaefer, Barbara Clemons, Rebecca Bennett, Lesa Neese and Jamie McDonald. Library Director Becca Sexton and City Council Liaison Connie Schroeder were also in attendance.

**CITIZEN COMMENTS**-- None

**ANNOUCEMENTS**--The library will be closed on September 24 and 25 for inventory. On August 27 there will be a proclamation made by City Council to promote Library Card Sign Up. Library Director Becca Sexton extended thanks to all that helped with the party held at the end of the Summer Reading Program. She will also be overhauling policies for staff and patrons. She will make changes in the way that data is provided to the board. Job descriptions will be reviewed and more programs will be offered. Becca has noted that the collection at the library is old and her wish list is for a face lift and to improve signage for the building and around town. Introductions were done with Board Members and the new Director.

**STAFF REPORT**--Director Sexton feels that the stats from May and June do not reflect the true business that is being done at the library. Book Buddies had 116 participants. Passive programs had 668 participants and the Summer Reading Wrap Up party had 450 in attendance. There were 2 patrons that took part in the Earn and Learn program. The staff will have meetings and training and they will be gearing up for the Library Card sign up. Ashley did a webinar on a new Ebook lending platform. The Lost Pines Garden Club presented a check to the library. Board President Mary Jo Jenkins and Library Director Becca Sexton manned the booth at the City Volunteer Fair. No bricks or tiles were sold for the month. The Friends of the Library did not have a meeting in July. They donated 3 iPads to the Library and they donated funds for the Welcome Reception for the new Director. There were no questions concerning the Library Board Fund

**CONSENT AGENDA**--the minutes for the June meeting were read and approved.

**ITEMS FOR INDIVIDUAL CONSIDERATION AND DISCUSSION**--Mary Jo asks about having a Seed Library and partnering with the Garden Club to provide information on planting and growing them. Director Sexton informed the board that the sale of bricks and tiles has been suspended to revamp the reason to buy these items. Becca would like to use the selling of the

bricks and tiles as a fund raiser for special projects and special needs. The Creation Station has been placed on hold for now. Becca wants to get a better plan in place for using the 3-D printer.

**UPDATES**--the City will do interviews for the Library Board. Applications need to be filled out for reappointment consideration. Ann Franklin will set up time slots for interviews on August 26th or 28th. Mayor Connie Schroeder will make appointments and new board members will start meetings in October. The insurance adjuster valued the thermal camera way less than the actual value. Becca will bet a quote for a new one and see if it is in the budget. We may need to go with a cheaper and not so high-tech counter.

**ADJOURNMENT**--the meeting was adjourned at 7:00 pm

Respectfully submitted, \_\_\_\_\_

Becky Schaefer, Secretary

Approved, \_\_\_\_\_

Mary Jo Jenkins, President

# Bastrop Public Library Librarian's Report September 9, 2019

## 1. Library Statistics comparing July 2019 to July 2018

	2019	2018	% Change
Circulation	13,726	13,944	-2%
Door Count*	8,706	10,544	-17%
Program Attendance	1,705	1,782	-4%
Computer Usage	2,378	3,500	-32%
Reference Assistance	2,762	1,799	+54%
Meeting Room Use	279	260	+7%

\*ongoing issues with the thermal camera visitor counter

## 2. Library Statistics comparing July 2019 YTD to July 2018 YTD

	2019	2018	% Change
Circulation	113,512	118,827	-4%
Door Count*	84,148	96,095	-12%
Program Attendance	12,833	12,628	+2%
Computer Usage	22,696	32,421	-30%
Reference Assistance	21,712	18,543	+17%
Meeting Room Use	2,693	2,765	-3%

\*ongoing issues with the thermal camera visitor counter

## 3. Library Statistics comparing Summer Reading 2019 to Summer Reading 2018

	2019	2018	% Change
Registration	1104	1256	-12%
Program Completion	433 (39%)	360 (29%)	+20%
Minutes Read	1,309,814	1,030,142	+27%
Number of Programs	78	71	+10%
Program Attendance	3,740	4,218	-11%

## 4. Summer Reading Report

Two successful program additions this summer were Volunteer Book Buddies and passive activities in the children's and teen areas. Our Volunteer Book Buddies took advantage of the many volunteers who enjoy reading to children. A volunteer was available Tuesday and Thursday afternoons to read to any children in the library. Both patrons and volunteers reported this as an enjoyable program.

The addition of passive activities that children, tweens and teens could enjoy at any time during library hours proved to be an excellent way to encourage more participation in our reading program. By completing the activities, patrons could earn extra minutes toward

their reading goal. Not only did these activities encourage participation, they offered something for those families who could not attend other scheduled programs.

Another strength of this year's Summer Reading Program was partnering with other community organizations, including the Bastrop Police Department; Little Sheep Learning Center; YMCA; Family Crisis Center; Operation Gratitude; and Silver Pines Nursing and Rehabilitation.

The number of people completing the program increased by 20% (433 completions this year, 360 last year). The percentage of completions also increased from 29% to 39%. Overall, participants read almost 300,000 more minutes this summer than last. While overall registrations were down this year and we plan to get them back up next year, the point of the Summer Reading Program is not just to get people in the door, it's to keep kids reading to prevent the summer slide. This year's stats show that while we may not have reached as many people as last year, we had a bigger impact on the reading behaviors of our community.

Please see Bonnie Pierson's complete report, attached.

## **5. Meetings and Training**

Becca Sexton attended the Community Partners Breakfast on Wednesday, August 14. Becki Womble, Chamber of Commerce; Susan Smith, Visit Bastrop; Kaye Sapikas, Bastrop County Historical Society; Rebecca Gleason, Main Street Program; and Jean Riemenschneider, BEDC were in attendance.

Becca Sexton met with Rebecca Gleason, Main Street Program, on August 15 to discuss potential partnerships; ways we can support each other in our missions; and how the Library can support small business in our community.

On Friday, August 16, Becca Sexton met with representatives from the Main Street Program, Parks & Recreation, Bastrop Opera House, Bastrop County Historical Society, Scream Hollow, Visit Bastrop, and the Lost Pines Art Center to begin coordinating planning and marketing for Lost Pines Christmas.

Becca Sexton met with Sheila Lowe from Bastrop County Long Term Recovery to discuss Community Organizations Active in Disasters (COAD) on August 20. Becca Sexton and Bonnie Pierson also attended the COAD meeting on August 28.

Becca Sexton attended the City Council Budget Workshop on August 20 to answer Council questions on the non-resident fee to be implemented January 1.

On August 21, Ashley Guerrero participated in two webinars about the Library's Integrated Library System (ILS), Biblionix Apollo.

Becca Sexton and Bonnie Pierson met with Terry Moore and Tabatha Harris from the YMCA on August 23 to discuss potential programming partnerships.

Library staff attended quarterly mandatory meetings with City Manager Lynda Humble the week of August 26.

On August 27, Becca Sexton attended a meeting with representatives from the County, Elgin, Smithville, Bastrop County Cares and the U.S. Census Bureau who will form the Complete Count Committee and will partner on efforts to encourage and facilitate Census completion in Bastrop County.

Other training and meetings from August 2019:

- Webinar: Developing Policies in Support of Ethical Practice (Ashley G.)

## **6. Noteworthy Items**

The two iPads and mounts purchased by Friends of the Library have been installed. The new catalogs are both in the adult collections so patrons can now browse the catalog in whatever section of the Library they are using—Kids, Teen, or Adult. One of the new iPad catalogs is mounted at wheelchair height for accessibility.

The Library has received its official letter of accreditation from the Texas State Library and Archives Commission for the State fiscal year 2020, September 1, 2019—August 31, 2020.

After serving as Interim Technical Services and Circulation Supervisor since Cookie Adkins' retirement, Ashley Guerrero officially took over the position on August 12.

Library Associate Terry Carwell became a permanent employee after working as a temp for several months.

Jackie Baez, who had been working at the Library as a Vocational Occupational Education (VOE) student since June of 2018 worked her final day on Friday, August 16. She has since started classes at Texas State. Ashley Guerrero and Catherine Lombardo interviewed three high school students to fill the position and Arlette Castro will be starting the first week of September.

September is National Library Card Sign-up Month. Library staff are promoting the value of the library and a library card through social media.

Becca Sexton and Cary Kittrell will be participating in the Governor's Central Texas Workshop at the Convention Center on September 12. We will be promoting the Small Business Reference Database resource to local entrepreneurs.

September is National Emergency Preparedness Month so Library staff will be participating in a Shelter Exercise on September 20 and an Open House on September 21.

Staff are planning for the September 24 and 25 inventory of the Library's collection. The Library will be closed to patrons for these two days. The FOL and Library Director Becca Sexton will be donating breakfast and lunch for staff during the inventory.

In October, Bonnie Pierson and Carmen Serna are debuting a new lapsit storytime called Babies and Books for ages 0—18 months.

Respectfully submitted: Becca Sexton, Library Director



**Bastrop Public Library**  
**Friends of the Bastrop Public Library Report**  
**September, 2019**

1. The Friends of the Library Executive Board met Tuesday, August 6.
2. The Friends of the Library annual membership meeting will be Tuesday, September 24. Positions on the Board that are up for election this year are Treasurer and Vice President for Publicity and Outreach. There are also up to two open positions for Members-at-Large. Barbara Durkin is interested in continuing on as treasurer.
3. The Library has installed the two iPad catalog stations purchased by the Friends in the adult collection.
4. The Friends will be donating funds for meals for Library staff during the September 24 and 25 inventory.

## BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2018-2019

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
<b>CIRCULATION SERVICES:</b>													
<b>Adult:</b>													
000-099	11	13	18	27	19	21	10	12	21	24			176
100-199	67	47	50	71	80	61	72	56	63	95			662
200-299	61	25	44	45	39	44	36	42	65	53			454
300-399	98	94	102	125	118	116	131	116	145	160			1,205
400-499	6	7	5	8	6	15	8	1	4	5			65
500-599	50	48	27	64	45	45	40	49	45	43			456
600-699	261	226	249	325	263	325	284	304	328	350			2,915
700-799	81	62	68	115	95	125	120	95	105	126			992
800-899	25	21	27	40	36	37	25	23	37	44			315
92-920	44	52	71	75	78	79	69	71	81	82			702
900-999	130	92	110	125	130	105	97	89	122	107			1,107
Adult DVD's	1,886	1708	1,321	1,368	1,414	1323	1,216	1369	1,307	1,620			14,532
Adult Fiction	720	397	369	326	242	148	118	67	19	18			0
CHR	84	70	56	66	46	46	55	92	98	102			715
MYS	711	741	819	840	822	946	810	873	934	1,081			8,577
NOV	133	69	184	216	205	231	219	248	365	452			2,322
ROM	57	163	87	82	88	91	106	106	156	177			1,113
SFF	145	139	186	142	122	134	127	133	186	198			1,512
Wes	4	0	14	7	17	12	5	9	6	12			86
Adult Fiction CD's	422	384	319	346	379	374	372	372	358	346			3,672
Adult Large Print	741	706	668	636	603	751	662	621	704	645			6,737
Adult MP3 Book	17	14	7	7	6	3	6	9	8	10			87
Adult Music on CD	100	99	94	85	83	117	87	105	84	109			963
Adult Nonfiction CD'S	26	30	18	18	23	43	42	45	39	47			331
Adult Overdrive e-book	1,201	1,058	1,077	1,205	1,058	1,037	1,123	1,153	1,215	1,310			11,437
Adult Reference	0	0	0	0	0	0	0	0	0	0			0
Adult Reference Desk	0	0	0	0	0	0	0	0	0	0			0
Adult Spanish DVD's	11	7	3	3	5	7	10	2	8	15			71
Adult Spanish Fiction	10	5	16	18	10	11	11	10	16	6			113
Adult Spanish Nonfiction	24	19	31	19	18	29	13	28	28	32			241
Adult Texana	40	27	20	27	33	24	16	28	23	71			309

## BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2018-2019

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Adult Videocassettes	24	8	9	12	11	0	11	5	9	16			105
Cake Pans	13	8	10	10	7	12	9	11	20	7			107
						8							
<b>Subtotal Adult:</b>	<b>7,203</b>	<b>6,339</b>	<b>6,079</b>	<b>6,453</b>	<b>6,101</b>	<b>6,229</b>	<b>5,910</b>	<b>6,144</b>	<b>6,599</b>	<b>7,363</b>	<b>0</b>	<b>0</b>	<b>64,420</b>
<b>Juvenile and children's:</b>													
Child Braille Picture Bks	0	2	1	0	0	0	2	0	2	3			10
Child Literacy Bags	11	5	3	7	13	11	15	16	21	18			120
Child Spanish 1st R	5	5	13	2	11	19	1	4	19	7			86
Child Spanish Easy	57	55	15	56	39	51	37	28	76	41			455
Child Spanish Easy NF	3	3	3	3	4	5	0	4	5	5			35
Easy Nonfiction	118	89	69	101	132	179	128	103	194	139			1,252
Easy Picture Books	1,606	1158	1,007	1,237	1,264	1333	1,368	1,229	1,966	1,673			13,841
First Readers	458	356	211	421	425	481	361	449	684	582			4,428
J 000 - J 099	21	6	7	9	5	16	22	17	33	23			159
J 100 - J199	4	0	0	1	1	3	2	7	4	3			25
J 200 - J 299	26	8	10	13	14	8	18	12	8	9			126
J 300 - J 399	40	26	17	19	21	14	21	20	31	25			234
J 400 - J 499	9	6	0	4	3	5	2	0	2	1			32
J 500 - J 599	131	75	75	99	111	118	110	157	233	160			1,269
J 600 - J 699	38	18	28	44	48	38	66	36	47	51			414
J 700 - J 799	86	78	93	110	84	87	85	90	187	181			1,081
J 800 - J 899	8	8	8	26	17	9	22	30	19	11			158
J 92-920	56	33	15	57	58	27	36	37	20	19			358
J 900 - J 999	84	85	79	77	104	82	98	57	54	75			795
Juvy Braille	0	0	0	0	0	0	0	0	0	0			0
Juvy CD'S	64	57	49	49	39	31	43	51	81	73			537
Juvy DVD	479	387	328	345	345	390	303	304	452	481			3,814
Juvy Fiction	905	724	548	700	666	714	774	862	1,540	1,207			8,640
Juvy Graphic Novels	255	225	192	247	223	294	258	233	405	428			2,760
Juvy Oversize	4	8	5	4	6	12	6	7	7	3			62
Juvy Reference	0	0	0	0	0	0	0	0	0	0			0
Juvy Spanish Fiction	14	13	11	17	12	14	4	6	24	11			126
Juvy Spanish Nonfiction	27	13	16	10	11	10	5	5	25	14			136

## BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2018-2019

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
<b>Subtotal Juv. &amp; child.</b>	<b>4,509</b>	<b>3,443</b>	<b>2,803</b>	<b>3,658</b>	<b>3,656</b>	<b>3,951</b>	<b>3,787</b>	<b>3,764</b>	<b>6,139</b>	<b>5,243</b>	<b>0</b>	<b>0</b>	<b>40,953</b>
<b>Young Adult:</b>													
Young Adult Fiction	229	202	188	250	194	196	179	256	392	438			<b>2,524</b>
YA Graphic Novels	262	309	238	200	272	243	223	168	241	297			<b>2,453</b>
YA Nonfiction								4	15	19			
<b>Subtotal Young Adult</b>	<b>491</b>	<b>511</b>	<b>426</b>	<b>450</b>	<b>466</b>	<b>439</b>	<b>402</b>	<b>428</b>	<b>648</b>	<b>754</b>	<b>0</b>	<b>0</b>	<b>5,015</b>
<b>Other:</b>													
Magazines	167	83	56	132	133	138	65	80	108	153			<b>1,115</b>
Paperbacks	228	163	197	213	187	218	210	186	194	213			<b>2,009</b>
<b>Subtotal Other</b>	<b>395</b>	<b>246</b>	<b>253</b>	<b>345</b>	<b>320</b>	<b>356</b>	<b>275</b>	<b>266</b>	<b>302</b>	<b>366</b>	<b>0</b>	<b>0</b>	<b>3,124</b>
<b>Grand Total All</b>	<b>12,598</b>	<b>10,539</b>	<b>9,561</b>	<b>10,906</b>	<b>10,543</b>	<b>10,975</b>	<b>10,374</b>	<b>10,602</b>	<b>13,688</b>	<b>13,726</b>	<b>0</b>	<b>0</b>	<b>113,512</b>
<b>OTHER SERVICES:</b>													
<b>Cataloging:</b>													
Apollo	105	71	79	52	132	73	127	26	72	88			<b>105</b>
Baker & Taylor	12	18	24	29	15	17	45	31	23	37			<b>251</b>
Brodart	0	0	0	0	0	0	0	0	0	0			<b>0</b>
Cat Express--OCLC	0	0	0	0	0	0	0	0	0	0			<b>0</b>
Ingram	151	63	65	122	240	89	271	232	285	104			<b>1,622</b>
Original	48	41	18	15	16	20	32	15	22	26			<b>253</b>
Recorded Books	9	9	5	11	10	9	14	22	26	11			<b>126</b>
<b>Total items cataloged</b>	<b>325</b>	<b>202</b>	<b>191</b>	<b>229</b>	<b>413</b>	<b>208</b>	<b>489</b>	<b>326</b>	<b>428</b>	<b>266</b>			<b>3,077</b>
<b>Total items withdrawn</b>	<b>521</b>	<b>313</b>	<b>159</b>	<b>202</b>	<b>691</b>	<b>130</b>	<b>239</b>	<b>634</b>	<b>1,199</b>	<b>326</b>			<b>4,414</b>
<b>Total items lost</b>	<b>4</b>	<b>89</b>	<b>32</b>	<b>24</b>	<b>40</b>	<b>14</b>	<b>54</b>	<b>31</b>	<b>116</b>	<b>78</b>			<b>482</b>
<b>Computer Usage:</b>													
ADA	49	38	45	50	38	64	63	51	45	57			<b>500</b>

## BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2018-2019

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Adult	909	708	716	938	795	924	894	933	917	980			8,714
Children	222	162	149	180	131	183	132	129	187	200			1,675
Reference--Local Hist.	27	26	28	30	29	24	31	10	13	8			226
Teen	63	55	48	34	55	99	78	81	69	82			664
Wireless	1,119	1,021	980	1,178	998	1,171	1,096	1,068	1,178	1,108			10,917
<b>Total Comp. Usage</b>	<b>2,389</b>	<b>1,972</b>	<b>1,921</b>	<b>2,360</b>	<b>2,008</b>	<b>2,465</b>	<b>2,294</b>	<b>2,221</b>	<b>2,364</b>	<b>2,378</b>	<b>0</b>	<b>0</b>	<b>22,696</b>
<b>Gifts and Memorials:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$284</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,570</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$3,854</b>
				0									
<b>Interlibrary Loan:</b>													
Borrowed	17	11	22	19	9	8	15	12	12	12			137
Loaned	6	1	3	2	1	3	3	4	2	5			30
<b>Total Transactions</b>	<b>23</b>	<b>12</b>	<b>25</b>	<b>21</b>	<b>10</b>	<b>11</b>	<b>18</b>	<b>16</b>	<b>14</b>	<b>17</b>	<b>0</b>	<b>0</b>	<b>167</b>
<b>Meeting Rm Reserv</b>													
Pressley Meeting Room	34	34	30	34	32	36	32	32	32	31			327
Maynard Board Room	21	21	21	24	26	28	27	31	28	22			249
Study Rooms	229	188	167	220	207	214	260	210	196	226			2,117
<b>Total Reservations</b>	<b>284</b>	<b>243</b>	<b>218</b>	<b>278</b>	<b>265</b>	<b>278</b>	<b>319</b>	<b>273</b>	<b>256</b>	<b>279</b>			<b>2,693</b>
<b>New Library Patrons:</b>													
City	35	61	38	37	50	30	18	95	76	63			503
County	98	120	72	107	156	104	98	41	147	142			1,085
Faculty	0	0	0	1	0	0	0	1	3	1			
Non-residents	12	13	10	9	8	5	5	9	21	15			107
<b>Total Patrons added</b>	<b>145</b>	<b>194</b>	<b>120</b>	<b>154</b>	<b>214</b>	<b>139</b>	<b>121</b>	<b>146</b>	<b>247</b>	<b>221</b>	<b>0</b>	<b>0</b>	<b>1,695</b>
<b>Patron Usage:</b>													
County	67%	66%	67%	66%	68%	70%	67%	68%	66%	66%			
City	23%	25%	22%	22%	20%	19%	20%	21%	22%	23%			
Faculty	4%	3%	3%	4%	3%	3%	2%	2%	4%	3%			
Other	6%	6%	8%	3%	9%	11%	9%	9%	8%	8%			
<b>Portal to Texas History:</b>	4,263	4,532	8,638	9,423	6,874	6,745	8,396	7384	5750	6547			
<b>Bastrop Advertiser Search</b>	0	0	0	0	0.0	0	0	0	0	0			

## BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2018-2019

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
<b>Proctored Tests Given:</b>	10	6	9	3	3	0	2	4	2	0			39
<b>Programming:</b>													
Adult	7	2	7	0	14	3	0	22	7	4			66
Children	376	262	325	299	291	381	308	280	1,511	1,152			5,185
Classes / Groups	0	139	14	0	0	62	126	164	64	61			630
MakerSpace	21	4	0	27	10	1	5	0	31	42			141
Outreach	87	0	0	0	101	12	150	4,280	0	0			4,630
Special Events	300	0	771	0	0	0	0	0	317	450			1,838
Teen	48	42	60	30	23	25	26	32	41	38			365
Tween	15	9	16	5	8	6	8	6	7	15			95
<b>Total Programming</b>	<b>854</b>	<b>458</b>	<b>1,193</b>	<b>361</b>	<b>447</b>	<b>490</b>	<b>623</b>	<b>4,724</b>	<b>1,978</b>	<b>1,705</b>	<b>0</b>	<b>0</b>	<b>12,833</b>
<b>Number of Programs</b>	<b>31</b>	<b>27</b>	<b>28</b>	<b>24</b>	<b>27</b>	<b>27</b>	<b>32</b>	<b>42</b>	<b>41</b>	<b>37</b>			<b>316</b>
<b>Reference Assistance:</b>													
Directional Questions	568	465	484	621	499	508	535	446	512	718			5,356
Microfilm assistance	0	0	0	0	0	0	0	0	0	0			0
Reference Questions	561	378	424	461	485	317	253	422	587	752			4,640
Telephone Reference	217	147	224	246	220	230	233	175	199	258			2,149
Computer Assistance	996	792	957	1,028	880	1,245	941	766	856	1,033			9,494
Ereader Assistance	7	6	6	11	16	6	4	9	7	1			73
<b>Total Reference</b>	<b>2,349</b>	<b>1,788</b>	<b>2,095</b>	<b>2,367</b>	<b>2,100</b>	<b>2,306</b>	<b>1,966</b>	<b>1,818</b>	<b>2,161</b>	<b>2,762</b>	<b>0</b>	<b>0</b>	<b>21,712</b>
<b>Reserve a Librarian</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>2</b>			
<b>Social Media:</b>													
Facebook Likes	1,255	1,272	1,296	1,313	1,345	1,367	1,388	1,423	1,474	1,503			13,636
FB daily engaged	1,218	1,194	1,298	1,506	790	2,355	1,525	1,652	2,488	1,992			16,018
FB daily total reached	13,085	15,636	18,122	19,895	14,725	36,227	23,255	24,154	26,230	23,435			214,764
Weebly page views	662	1,012	1,262	1,235	1,315	1,614	2,131	1,733	1,575	1,598			14,137
Weebly unique users	307	319	580	787	752	999	1,095	965	1,007	986			7,797
Teen Instagram Foll.	216	229	239	249	263	274	288	301	305	314			2,678
Library Instagram				308	324	341	357	371	389	407			

## BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2018-2019

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
<b>Visitor Count:</b>	<b>9,131</b>	<b>7,749</b>	<b>8,459</b>	<b>8,949</b>	<b>8,137</b>	<b>10,071</b>	<b>6,647</b>	<b>7,809</b>	<b>8,490</b>	<b>8,706</b>			<b>84,148</b>
<b>Volunteer Hours:</b>													
Regular volunteers	109.00	95.75	81.00	57.75	101.00	101.00	154.00	152.50	202.25	196.50			<b>1,250.75</b>
Friends volunteers	114.25	132.50	109.00	168.00	178.00	155.00	150.54	117.25	151.75	122.50			<b>1,398.79</b>
Teen volunteers	10.00	6.10	55.50	24.30	33.30	57.00	26.75	21.25	121.50	143.25			<b>498.95</b>
<b>Total Volunteer Hours</b>	<b>223.25</b>	<b>234.35</b>	<b>245.50</b>	<b>225.75</b>	<b>279.00</b>	<b>256.00</b>	<b>304.54</b>	<b>269.75</b>	<b>475.50</b>	<b>462.25</b>	<b>0.00</b>	<b>0.00</b>	<b>3,148.49</b>
<b>Website Hits:</b>	<b>2,296</b>	<b>1,877</b>	<b>1,895</b>	<b>2,364</b>	<b>2,452</b>	<b>2,733</b>	<b>2,531</b>	<b>2,772</b>	<b>4,388</b>	<b>3,287</b>			
<b>Patron Copy Machine</b>	39,181	40,418	42,170	Broken	740	2,925	4,488	6,559	7,828	9,936			<b>154,245</b>
Coloring Sheets	30	60	90	143	138	30	51	170	90	290			<b>1,092</b>
3D Prints		4	2	6	9	10	6	0	4	8			<b>49</b>
<b>Checkout Counts</b>	15,474	15,543	12,457	13,742	16,120	15,787	14,393	15,514	20,412	21,507			<b>160,949</b>

FUN00183 : 505-LIBRARY BOARD FUND

DEPT : N/A

PERIOD TO  
ACCOUNTS

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE #

00-00-3000 UNASSIGNED FUND BALANCE  
B E G I N N I N G B A L A N C E

00-00-3200 RESTRICTED FUND BALANCE  
B E G I N N I N G B A L A N C E

00-00-4400 INTEREST  
B E G I N N I N G B A L A N C E

10/31/18	11/13	B31113	04294	Mthly Interest Alloc	JE# 015067
10/31/18	11/15	B31146	04304	TEXPOOL MTHLY INT ALLOC	JE# 015089
10/31/18	11/15	B31147	04305	MBS CD INT EARNED	JE# 015090
10/31/18	11/15	B31148	04306	Mthly Interest Alloc	JE# 015091
10/31/18	11/15	B31151	04307	CD INT EARNED	JE# 015092
11/30/18	12/10	B31438	04377	TEXPOOL MTHLY INT ALLOC	JE# 015258
11/30/18	12/11	B31448	04379	Mthly Interest Alloc	JE# 015261
11/30/18	12/11	B31451	04382	CD INT EARNED	JE# 015264
11/30/18	12/11	B31452	04383	MBS CD INT EARNED	JE# 015265
11/30/18	12/13	B31468	04390	Mthly Interest Alloc	JE# 015273
12/31/18	1/07	B31664	04438	CD INT EARNED	JE# 015366
12/31/18	1/07	B31665	04439	MBS CD INT EARNED	JE# 015367
12/31/18	1/07	B31666	04440	Mthly Interest Alloc	JE# 015368
12/31/18	1/07	B31667	04441	TEXPOOL MTHLY INT ALLOC	JE# 015369
12/31/18	1/07	B31668	04442	Mthly Interest Alloc	JE# 015370
1/31/19	2/10	B31937	04527	Mthly Interest Alloc	JE# 015480
1/31/19	2/10	B31939	04529	Mthly Interest Alloc	JE# 015482
1/31/19	2/10	B31941	04531	TEXPOOL MTHLY INT ALLOC	JE# 015484
1/31/19	2/10	B31943	04533	CD INT EARNED	JE# 015486
1/31/19	2/10	B31944	04534	MBS CD INT EARNED	JE# 015487
2/05/19	3/11	B32213	04620	CD INT EARNED	JE# 015623
2/28/19	3/09	B32198	04611	TEXPOOL MTHLY INT ALLOC	JE# 015608
2/28/19	3/09	B32201	04613	MBS CD INT EARNED	JE# 015611
2/28/19	3/11	B32202	04614	Mthly Interest Alloc	JE# 015612
2/28/19	3/11	B32209	04616	Mthly Interest Alloc	JE# 015619
3/31/19	4/04	B32408	04679	TEXPOOL MTHLY INT ALLOC	JE# 015701
3/31/19	4/04	B32409	04680	MBS CD INT EARNED	JE# 015702
3/31/19	4/04	B32410	04681	CD INT EARNED	JE# 015703
3/31/19	4/04	B32412	04683	Mthly Interest Alloc	JE# 015705
3/31/19	4/05	B32427	04688	Mthly Interest Alloc	JE# 015714
4/30/19	5/07	B32652	04767	Mthly Interest Alloc	JE# 015807
4/30/19	5/07	B32655	04768	TEXPOOL MTHLY INT ALLOC	JE# 015808
4/30/19	5/14	B32693	04783	Mthly Interest Alloc	JE# 015822
4/30/19	5/14	B32703	04788	CD INT EARNED	JE# 015833
4/30/19	5/14	B32705	04789	MBS CD INT EARNED	JE# 015835
5/31/19	6/04	B32879	04843	MBS CD INT EARNED	JE# 015918
5/31/19	6/10	B32938	04863	Mthly Interest Alloc	JE# 015940



FUN00183 : 505-LIBRARY BOARD FUND

PERIOD TO

DEPT : N/A

ACCOUNTS

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/JE #
5/31/19	6/10	B32947		04867	TEXPOOL MTHLY INT ALLOC		JE# 015946
5/31/19	6/11	B32954		04869	CD INT EARNED		JE# 015948
5/31/19	6/11	B32967		04871	Mthly Interest Alloc		JE# 015952
6/30/19	7/05	B33174		04932	Mthly Interest Alloc		JE# 016046
6/30/19	7/08	B33180		04936	TEXPOOL MTHLY INT ALLOC		JE# 016050
6/30/19	7/09	B33194		04946	CD INT EARNED		JE# 016062
6/30/19	7/11	B33211		04952	Mthly Interest Alloc		JE# 016072
6/30/19	7/11	B33215		04954	MBS CD INT EARNED		JE# 016074
7/31/19	8/02	B33362		05000	MBS CD INT EARNED		JE# 016141
7/31/19	8/02	B33365		05001	CD INT EARNED		JE# 016143
7/31/19	8/09	B33426		05015	TEXPOOL MTHLY INT ALLOC		JE# 016161
7/31/19	8/09	B33427		05016	Mthly Interest Alloc		JE# 016162
7/31/19	8/15	B33470		05034	Mthly Interest Alloc		JE# 016184
				=====	ACCOUNT TOTAL	DB: 0.00	CR: 718.0

00-00-4504

LIBRARY DONATIONS

B E G I N N I N G B A L A N C E

10/01/18	10/02	C30784	RCPT 01032412	33817	LIBRARY DEPOSIT		
10/05/18	10/05	C30804	RCPT 01032738	33834	FOL DONATION BOARD ACCT		
10/05/18	10/05	C30804	RCPT 01032743	33834	GEOSOUTHERN		
10/09/18	10/10	C30840	RCPT 01033181	33853	LIBRARY DEPOSIT		
10/15/18	10/15	C30894	RCPT 01034633	33886	LIBRARY DEPOSIT		
10/22/18	11/14	C31124	RCPT 01038813	34059	LIBRARY DEPOSIT		
10/30/18	11/14	C31125	RCPT 01038814	34060	LIBRARY DEPOSIT		
10/31/18	11/14	C31126	RCPT 01038816	34061	LIBRARY DEPOSIT		
11/05/18	11/14	C31127	RCPT 01038817	34062	LIBRARY DEPOSIT		
11/14/18	11/15	C31145	RCPT 01039388	34072	LIBRARY DEPOSIT		
11/19/18	11/19	C31208	RCPT 01039851	34089	LIBRARY DEPOSIT		
11/26/18	11/26	C31274	RCPT 01040325	34121	LIBRARY DEPOSIT		
11/30/18	12/03	C31359	RCPT 01040664	34158	LIBRARY DEPOSIT		
12/03/18	12/03	C31360	RCPT 01040673	34159	LIBRARY DEPOSIT		
12/10/18	12/10	C31444	RCPT 01041768	34199	LIBRARY DEPOSIT		
12/10/18	12/10	C31444	RCPT 01041769	34199	LIBRARY DEPOSIT		
12/17/18	12/17	C31488	RCPT 01043544	34239	LIBRARY DEPOSIT		
12/17/18	12/17	C31488	RCPT 01043546	34239	LIBRARY DEPOSIT		
12/27/18	1/07	C31673	RCPT 01044972	34345	LIBRARY DEPOSIT		
12/27/18	1/07	C31673	RCPT 01044973	34345	LIBRARY DEPOSIT		
12/31/18	1/07	C31674	RCPT 01044976	34346	LIBRARY DEPOSIT		
12/31/18	1/07	C31674	RCPT 01044977	34346	LIBRARY DEPOSIT		
1/02/19	1/07	C31675	RCPT 01044980	34347	LIBRARY DEPOSIT		
1/02/19	1/07	C31675	RCPT 01044982	34347	LIBRARY DEPOSIT		
1/07/19	1/07	C31679	RCPT 01045008	34350	LIBRARY DEPOSIT		
1/07/19	1/07	C31679	RCPT 01045009	34350	LIBRARY DEPOSIT		
1/14/19	1/14	C31737	RCPT 01046928	34397	LIBRARY DEPOSIT		
1/14/19	1/14	C31737	RCPT 01046930	34397	LIBRARY DEPOSIT		
1/23/19	1/23	C31811	RCPT 01048181	34447	LIBRARY DEPOSIT		
1/23/19	1/23	C31811	RCPT 01048182	34447	LIBRARY DEPOSIT		

FUN00183 : 505-LIBRARY BOARD FUND

PERIOD TO

DEPT : N/A

ACCOUNTS

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #
1/25/19	2/12	B31966	M 000000	04543	FOL DEP POSTED 2/11/19	ERROR	JE# 015501
1/28/19	1/28	C31840	RCPT 01048578	34480	LIBRARY DEPOSIT		
1/28/19	1/28	C31840	RCPT 01048579	34480	LIBRARY DEPOSIT		
1/31/19	1/31	C31861	RCPT 01048671	34494	LIBRARY DEPOSIT		
1/31/19	1/31	C31861	RCPT 01048672	34494	LIBRARY DEPOSIT		
2/04/19	2/04	C31905	RCPT 01048966	34511	LIBRARY DEPOSIT		
2/04/19	2/04	C31905	RCPT 01048968	34511	LIBRARY DEPOSIT		
2/11/19	2/11	C31948	RCPT 01050237	34555	LIBRARY DEPOSIT		
2/11/19	2/11	C31958	RCPT 01050262	34557	LIBRARY DEPOSIT		
2/11/19	2/11	C31958	RCPT 01050264	34557	LIBRARY DEPOSIT		
2/11/19	3/11	B32205	M 000000	04615	FOL DEP 1/25 POSTED 2/11		JE# 015615
2/20/19	2/20	C32075	RCPT 01052199	34615	LIBRARY DEPOSIT		
2/20/19	2/20	C32075	RCPT 01052200	34615	LIBRARY DEPOSIT		
2/25/19	2/25	C32103	RCPT 01052657	34652	LIBRARY DEPOSIT		
2/25/19	2/25	C32103	RCPT 01052658	34652	LIBRARY DEPOSIT		
2/28/19	3/04	C32155	RCPT 01053063	34681	LIBRARY DEPOSIT		
2/28/19	3/04	C32155	RCPT 01053065	34681	LIBRARY DEPOSIT		
3/04/19	3/04	C32161	RCPT 01053082	34683	LIBRARY DEPOSIT		
3/04/19	3/04	C32161	RCPT 01053085	34683	LIBRARY DEPOSIT		
3/11/19	3/11	C32226	RCPT 01054436	34732	LIBRARY DEPOSIT		
3/11/19	3/11	C32226	RCPT 01054437	34732	LIBRARY DEPOSIT		
3/18/19	3/21	C32306	RCPT 01056447	34793	LIBRARY DEPOSIT		
3/18/19	3/21	C32306	RCPT 01056448	34793	LIBRARY DEPOSIT		
3/25/19	3/26	C32331	RCPT 01056867	34826	LIBRARY DEPOSIT		
3/25/19	3/26	C32331	RCPT 01056868	34826	LIBRARY DEPOSIT		
3/29/19	3/29	C32343	RCPT 01056922	34841	LIBRARY DEPOSIT		
3/29/19	3/29	C32343	RCPT 01056923	34841	LIBRARY DEPOSIT		
4/01/19	4/05	C32434	RCPT 01057682	34885	LIBRARY DEPOSIT		
4/01/19	4/05	C32434	RCPT 01057683	34885	LIBRARY DEPOSIT		
4/08/19	4/08	C32440	RCPT 01057950	34895	LIBRARY DEPOSIT		
4/08/19	4/08	C32440	RCPT 01057951	34895	LIBRARY DEPOSIT		
4/15/19	4/15	C32487	RCPT 01059755	34929	LIBRARY DEPOSIT		
4/15/19	4/15	C32487	RCPT 01059758	34929	LIBRARY DEPOSIT		
4/22/19	4/22	C32537	RCPT 01060668	34982	LIBRARY DEPOSIT		
4/22/19	4/22	C32537	RCPT 01060669	34982	LIBRARY DEPOSIT		
4/29/19	4/29	C32593	RCPT 01061079	35017	LIBRARY DEPOSIT		
4/29/19	4/29	C32593	RCPT 01061080	35017	LIBRARY DEPOSIT		
5/13/19	5/13	C32686	RCPT 01063176	35097	LIBRARY DEPOSIT		
5/13/19	5/13	C32686	RCPT 01063179	35097	LIBRARY DEPOSIT		
5/14/19	5/14	C32718	RCPT 01061815	35105	LIBRARY DEPOSIT		
5/14/19	5/14	C32718	RCPT 01063599	35105	LIBRARY DEPOSIT		
5/20/19	5/21	C32795	RCPT 01064784	35151	LIBRARY DEPOSIT		
5/20/19	5/21	C32795	RCPT 01064785	35151	LIBRARY DEPOSIT		
5/28/19	5/28	C32849	RCPT 01065145	35186	LIBRARY DEPOSIT		
5/28/19	5/28	C32849	RCPT 01065146	35186	LIBRARY DEPOSIT		
5/31/19	5/31	C32866	RCPT 01065271	35204	LIBRARY DEPOSIT		
5/31/19	5/31	C32866	RCPT 01065272	35204	LIBRARY DEPOSIT		
6/03/19	6/03	C32871	RCPT 01065392	35220	LIBRARY DEPOSIT		
6/03/19	6/03	C32871	RCPT 01065393	35220	LIBRARY DEPOSIT		

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE #

00-00-4504 LIBRARY DONATIONS \* ( CONTINUED ) \*

6/10/19	6/10	C32939	RCPT 01065978	35261	LIBRARY DEPOSIT				
6/10/19	6/10	C32939	RCPT 01065985	35261	LIBRARY DEPOSIT				
6/17/19	6/24	C33076	RCPT 01067455	35303	LIBRARY DEPOSIT				
6/17/19	6/24	C33076	RCPT 01067456	35303	LIBRARY DEPOSIT				
6/24/19	6/24	C33077	RCPT 01068004	35355	LIBRARY DEPOSIT				
6/24/19	6/24	C33077	RCPT 01068006	35355	LIBRARY DEPOSIT				
6/28/19	7/01	C33130	RCPT 01068299	35387	LIBRARY DEPOSIT				
6/28/19	7/01	C33130	RCPT 01068300	35387	LIBRARY DEPOSIT				
7/01/19	7/01	C33133	RCPT 01068321	35386	LIBRARY DEPOSIT				
7/01/19	7/01	C33133	RCPT 01068326	35386	LIBRARY DEPOSIT				
7/08/19	7/08	C33179	RCPT 01068682	35419	LIBRARY DEPOSIT				
7/08/19	7/08	C33179	RCPT 01068690	35419	LIBRARY DEPOSIT				
7/15/19	7/15	C33227	RCPT 01070246	35457	LIBRARY DEPOSIT				
7/15/19	7/15	C33227	RCPT 01070262	35457	LIBRARY DEPOSIT				
7/22/19	7/22	C33283	RCPT 01071012	35493	LIBRARY DEPOSIT				
7/22/19	7/22	C33283	RCPT 01071013	35493	LIBRARY DEPOSIT				
7/29/19	7/29	C33330	RCPT 01071423	35526	LIBRARY DEPOSIT				
7/29/19	7/29	C33330	RCPT 01071424	35526	LIBRARY DEPOSIT				
7/31/19	7/31	C33343	RCPT 01071470	35535	LIBRARY DEPOSIT				
7/31/19	7/31	C33343	RCPT 01071471	35535	LIBRARY DEPOSIT				
8/05/19	8/05	C33406	RCPT 01071804	35563	LIBRARY DEPOSIT				
8/05/19	8/05	C33406	RCPT 01071805	35563	LIBRARY DEPOSIT				
8/12/19	8/12	C33434	RCPT 01072686	35604	LIBRARY DEPOSIT				
8/12/19	8/12	C33434	RCPT 01072687	35604	LIBRARY DEPOSIT				
8/19/19	8/19	C33499	RCPT 01073812	35643	LIBRARY DEPOSIT				
8/19/19	8/19	C33499	RCPT 01073813	35643	LIBRARY DEPOSIT				
8/26/19	8/26	C33551	RCPT 01074237	35677	86.07				
8/26/19	8/26	C33551	RCPT 01074238	35677	LIBRARY DEPOSIT				

===== ACCOUNT TOTAL DB: 3,000.00 CR: 29,392.00

00-00-4505 LIBRARY BUILDING FUND DONATION  
B E G I N N I N G B A L A N C E

00-00-4506 GRANT PROCEEDS  
B E G I N N I N G B A L A N C E

00-00-4536 MISCELLANEOUS  
B E G I N N I N G B A L A N C E

00-00-4560 MEETING ROOM DEPOSIT  
B E G I N N I N G B A L A N C E

FUN00183 : 505-LIBRARY BOARD FUND

PERIOD TO

DEPT : N/A

ACCOUNTS

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE #

00-00-4709 TRANS IN - DESIGNATED FUND  
B E G I N N I N G B A L A N C E

DEPT: 00 \*\* INVALID DEPT \*\*

00-00-5601 ADVERTISING  
B E G I N N I N G B A L A N C E

DEPT: 81 \*\* INVALID DEPT \*\*

81-00-5101 OPERATION SALARIES  
B E G I N N I N G B A L A N C E

81-00-5117 OVERTIME  
B E G I N N I N G B A L A N C E

81-00-5150 SOCIAL SECURITY  
B E G I N N I N G B A L A N C E

81-00-5201 SUPPLIES  
B E G I N N I N G B A L A N C E

11/01/18	12/13	A99817	CHK: 122491	30265	PLA FIL - SKY BLUE	5347	1810DIETRICH
11/01/18	12/13	A99817	CHK: 122491	30265	PLA FIL - SILVR, CLR	5347	1810DIETRICH
1/01/19	1/31	A01685	CHK: 122769	30562	WeDo 2.0 CORE SET	5347	1811DUVAL
1/03/19	1/24	A01462	CHK: 122738	30516	PLAQS DUVALL /ADKINS	5347	1812HR
1/03/19	2/08	A02017	CHK: 122815	30615	OH-WORKERS' LUNCHE	5347	1812PIERSON
1/03/19	2/08	A02017	CHK: 122815	30615	GCH - CANDIES, ETC.	5347	1812PIERSON
1/03/19	2/08	A02112	CHK: 122815	30627	OH - SHERBET 4 PUNCH	5347	1811LIBRARY
1/03/19	2/08	A02112	CHK: 122815	30627	CANDY CANES - 1000	5347	1811LIBRARY
1/17/19	1/17	A01252	CHK: 122720	30481	RETIREMENT GIFT DUVA	5347	1812WALDRON
3/01/19	3/14	A03507	CHK: 123058	30826	SRP THEME INFO	5347	1901PIERSON
3/01/19	3/14	A03507	CHK: 123058	30826	SRP TEES, BAGS, ETC	5347	1901PIERSON
3/03/19	3/28	A04039	CHK: 123119	30890	SRP THEME CLRG TOTES	5347	1902LIB
3/03/19	3/28	A04040	CHK: 123119	30890	CREDIT - 19-01304	5347	1902PEIRSON
3/03/19	3/28	A04040	CHK: 123119	30890	CREDIT - 19-01304	5347	1902PEIRSON
3/03/19	3/28	A04040	CHK: 123119	30890	SRP THEME INFO	5347	1902PEIRSON
3/03/19	3/28	A04040	CHK: 123119	30890	SRP TEEES, BAGS, ETC	5347	1902PEIRSON
4/01/19	4/18	A04670	EFT: 006223	31015	OFFICER JUDY'S PLANT	23104	190130LOMBARDO
4/03/19	4/25	A05182	CHK: 123284	31070	MS - WTR-SOL PENCILS	5347	1903DIETRICH
4/03/19	4/25	A05182	CHK: 123284	31070	MS - SEWING SUPPLIES	5347	1903DIETRICH
4/03/19	4/25	A05182	CHK: 123284	31070	MS - FABRIC, THREAD	5347	1903DIETRICH
4/03/19	4/25	A05182	CHK: 123284	31070	MS - 2 SEW.MACH&SUPP	5347	1903DIETRICH

FUN00183 : 505-LIBRARY BOARD FUND

PERIOD TO

DEPT : 81 \*\* INVALID DEPT \*\*

ACCOUNTS

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #
4/03/19	4/25	A05182	CHK: 123284	31070	MS- SOAP, CARVGTOOLS	5347	1903DIETRICH
4/03/19	4/25	A05185	CHK: 123284	31070	SRP BRACLTS,TATTOOS	5347	1903LIB
4/12/19	4/18	A04823	EFT: 006226	31015	TN SRP GAME SWITCHES	7019	190412GAMESTOP
5/03/19	5/30	A06565	CHK: 123522	31331	TN SRP PRZ - GAME	5347	1904DIETRICH
5/03/19	5/30	A06565	CHK: 123522	31331	AD SRP PRZ - PWRBANK	5347	1904DIETRICH
5/03/19	5/30	A06565	CHK: 123522	31331	TN SRP PRZ- BRIGHTST	5347	1904DIETRICH
5/03/19	5/30	A06565	CHK: 123522	31331	AD SRP PRZ - GIFTCRD	5347	1904DIETRICH
5/03/19	5/30	A06565	CHK: 123522	31331	TN SRP PRZ - GIFTCRD	5347	1904DIETRICH
5/03/19	5/30	A06565	CHK: 123522	31331	TN SRP PRZ - SNACKS	5347	1904DIETRICH
5/03/19	5/30	A06565	CHK: 123522	31331	TN SRP - SNACKS	5347	1904DIETRICH
5/03/19	5/30	A06565	CHK: 123522	31331	TW SRP - GRASSHOPPER	5347	1904DIETRICH
5/03/19	5/30	A06565	CHK: 123522	31331	AD SRP	5347	1904DIETRICH
5/03/19	5/30	A06565	CHK: 123522	31331	TN SRP	5347	1904DIETRICH
5/03/19	5/30	A06565	CHK: 123522	31331	TW SRP	5347	1904DIETRICH
5/03/19	5/30	A06565	CHK: 123522	31331	AD SRP PRZ	5347	1904DIETRICH
6/03/19	7/10	A08448	CHK: 123781	31615	SRP- DRAGONBALLXENO2	5347	1905DIETRICH
6/03/19	7/10	A08451	CHK: 123781	31615	SRP - GIANT ART JAR	5347	1905PIERSON
6/03/19	7/10	A08451	CHK: 123781	31615	SRP MISC SUPP	5347	1905PIERSON
6/03/19	7/10	A08451	CHK: 123781	31615	FACEPAINT, LEGO KITS	5347	1905PIERSON
6/03/19	7/10	A08451	CHK: 123781	31615	SRP CH- FMBRD, CRATE	5347	1905PIERSON
6/03/19	7/10	A08451	CHK: 123781	31615	SRP CH MISC SUPP	5347	1905PIERSON
6/03/19	7/10	A08451	CHK: 123781	31615	SRP OPEN DAY	5347	1905PIERSON
6/03/19	7/10	A08451	CHK: 123781	31615	SRP OPENER - DONUTS	5347	1905PIERSON
6/03/19	7/10	A08451	CHK: 123781	31615	SRP OPEN - PASTRIES	5347	1905PIERSON
7/03/19	8/09	A09519	CHK: 123935	31816	SRP ADULT PRIZES	5347	1906DIETRICH
7/03/19	8/09	A09521	CHK: 123935	31816	SRP - PIE SOCIAL	5347	1906LIB
7/03/19	8/09	A09521	CHK: 123935	31816	SRP - PIE SOCIAL	5347	1906LIB
7/03/19	8/09	A09522	CHK: 123935	31816	CH SRP SUPPLIES	5347	1906PIERSON
7/23/19	8/09	A09481	EFT: 007028	31816	RECEPTION CAKE	13176	190723HEB
8/01/19	8/29	A10343	EFT: 007117	31936	SRP - PRIZES	19042	190722FIVEBELOW
8/01/19	8/29	A10343	EFT: 007117	31936	SALES TAX	19042	190722FIVEBELOW
8/03/19	8/29	A10396	CHK: 124150	31936	STAFF LUNCH W/BECCA	5347	1907DIETRICH
8/03/19	8/29	A10396	CHK: 124150	31936	3D PRINTER FILAMENT	5347	1907DIETRICH
8/03/19	8/29	A10396	CHK: 124150	31936	3D PRINTER FILAMENT	5347	1907DIETRICH
8/03/19	8/29	A10398	CHK: 124150	31936	SUPP/DECR 4 RECEPTN	5347	1907LIB
8/03/19	8/29	A10398	CHK: 124150	31936	FLOWERS&REFRESHMENTS	5347	1907LIB
8/03/19	8/29	A10399	CHK: 124150	31936		5347	1907PEIRSON
8/03/19	8/29	A10399	CHK: 124150	31936	SRP - DOUGH SHOW	5347	1907PEIRSON
8/03/19	8/29	A10399	CHK: 124150	31936	FLOWERS FOR RECEPTN	5347	1907PEIRSON
8/03/19	8/29	A10399	CHK: 124150	31936	SALES TAX	5347	1907PEIRSON
8/03/19	8/29	A10399	CHK: 124150	31936	SRP - SUPPLIES&FOOD	5347	1907PEIRSON
8/03/19	8/29	A10399	CHK: 124150	31936	SRP - SUPP & FOOD	5347	1907PEIRSON
8/03/19	8/29	A10399	CHK: 124150	31936	iPAD WALL MOUNTS	5347	1907PEIRSON
=====				ACCOUNT TOTAL	DB:	5,721.73	CR: 490.2

81-00-5203

POSTAGE

8-30-2019 4:01 PM

D E T A I L L I S T I N G

FUN00183 : 505-LIBRARY BOARD FUND

PERIOD TO

DEPT : 81 \*\* INVALID DEPT \*\*

ACCOUNTS

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE #

B E G I N N I N G B A L A N C E

81-00-5206 OFFICE EQUIPMENT

B E G I N N I N G B A L A N C E

81-00-5210 SMALL EQUIPMENT

B E G I N N I N G B A L A N C E

7/26/19 8/09 A09501 EFT: 007018 31816 12.9" iPADS FOR OPAC 37235 GB0334212  
===== ACCOUNT TOTAL DB: 2,814.00 CR: 0.0

81-00-5231 BOOKS

B E G I N N I N G B A L A N C E

1/03/19 2/08 A02111 CHK: 122815 30627 REPUBLIC OF TX BOOK 5347 1811DIETRICH  
5/30/19 6/13 A07220 EFT: 006602 31440 TN SRP PRZ 2019 - 5 17043 1905  
5/30/19 6/13 A07220 EFT: 006602 31440 TN SRP PRZ 2019 - 3 17043 1905  
5/30/19 6/13 A07220 EFT: 006602 31440 TN SRP PRZ - 1 17043 1905  
6/03/19 7/10 A08451 CHK: 123781 31615 BOOKS 5347 1905PIERSON  
6/30/19 7/10 A08417 EFT: 006840 31615 JUV SRP PRZ - 243 17043 1906  
6/30/19 7/10 A08417 EFT: 006840 31615 JUV SRP PRZ - 46 17043 1906  
6/30/19 7/10 A08417 EFT: 006840 31615 JUV SRP PRZ 2019 - 1 17043 1906  
6/30/19 7/10 A08417 EFT: 006840 31615 TN SRP PRZ 2019 - 1 17043 1906  
7/03/19 8/09 A09522 CHK: 123935 31816 CH SRP PRIZES - 24 5347 1906PIERSON  
===== ACCOUNT TOTAL DB: 1,913.43 CR: 0.0

81-00-5232 AUDIO VISUALS

B E G I N N I N G B A L A N C E

5/16/19 6/13 A07252 EFT: 006611 31440 ORDER # 76229838 - 5 35068 76229839  
5/30/19 6/13 A07259 EFT: 006611 31440 ORDER # 76229838 - 1 35068 76235377  
5/30/19 6/13 A07258 EFT: 006611 31440 ORDER # 76229838 - 3 35068 76234777  
7/03/19 8/09 A09519 CHK: 123935 31816 TN SRP DVD- SPACEJAM 5347 1906DIETRICH  
===== ACCOUNT TOTAL DB: 419.58 CR: 0.0

81-00-5320 EQUIPMENT MAINTENANCE

B E G I N N I N G B A L A N C E

81-00-5345 MAINT OF BUILDING

B E G I N N I N G B A L A N C E

8-30-2019 4:01 PM

DE T A I L L I S T I N G

FUN00183 : 505-LIBRARY BOARD FUND

PERIOD TO

DEPT : 81 \*\* INVALID DEPT \*\*

ACCOUNTS

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE #

81-00-5401 COMMUNICATIONS  
B E G I N N I N G B A L A N C E

81-00-5505 PROFESSIONAL SERVICES  
B E G I N N I N G B A L A N C E

12/06/18	12/06	A99477	CHK: 122435	30201	HARPIST 2HR @ OH	25159	181208	LIBOPENHOU
12/06/18	12/06	A99478	CHK: 122447	30201	HOLIDAY MUSIC @ OH	39419	181208	LIBOPENHOU
7/24/19	7/24	A08900	CHK: 123857	31712		25301	9096	
=====				ACCOUNT TOTAL	DB:	500.00	CR:	0.00

81-00-5517 MEETING ROOM DEPOSIT RETURN  
B E G I N N I N G B A L A N C E

81-00-5601 ADVERTISING  
B E G I N N I N G B A L A N C E

81-00-5605 TRAVEL & TRAINING  
B E G I N N I N G B A L A N C E

81-00-5615 DUES, SUBSCRIPTION & PUBLICATI  
B E G I N N I N G B A L A N C E

81-00-5655 EQUIPMENT RENTAL  
B E G I N N I N G B A L A N C E

\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\* 000 ERRORS IN THIS REPORT! \*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*\*

** REPORT TOTALS **	---	DEBITS	---	---
BEGINNING BALANCES:		0.00		
REPORTED ACTIVITY:		14,368.74		
ENDING BALANCES:		14,368.74		
TOTAL FUND ENDING BALANCE:				

\*\*\* GRAND TOTALS \*\*\*

	---	DEBITS	---	---
BEGINNING BALANCES:		0.00		3
REPORTED ACTIVITY:		14,368.74		3
ENDING BALANCES:		14,368.74		6
GRAND TOTAL ENDING BALANCE:				4



SELECTION CRITERIA

-----  
 FISCAL YEAR: Oct-2018 / Sep-2019  
 FUND: Include: 505  
 PERIOD TO USE: Oct-2018 THRU Sep-2019  
 TRANSACTIONS: BOTH  
 -----

ACCOUNT SELECTION

ACCOUNT RANGE: 00-00-3000 THRU 81-00-5655  
 DEPARTMENT RANGE: - THRU -  
 ACTIVE FUNDS ONLY: NO  
 ACTIVE ACCOUNT ONLY: NO  
 INCLUDE RESTRICTED ACCOUNTS: NO  
 DIGIT SELECTION:  
 -----

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: NO  
 PRINT ENCUMBRANCES: NO  
 PRINT VENDOR NAME: NO  
 PRINT PROJECTS: NO  
 PRINT JOURNAL ENTRY NOTES: NO  
 PRINT MONTHLY TOTALS: NO  
 PRINT GRAND TOTALS: YES  
 PRINT: INVOICE #  
 PAGE BREAK BY: NONE  
 -----

\*\*\* END OF REPORT \*\*\*

## Bastrop Public Library Update on Proposed 2020 Fee Schedule September 9, 2019

On August 28, Library Director Becca Sexton submitted a draft fee schedule to Chief Financial Officer Tracy Waldron to go into effect on January 1, 2020. The first reading of the City's Master Fee Schedule will be held at the September 10 Council meeting.

The majority of the fees in the draft schedule are already being applied but are not codified in the City Ordinance. New or changed fines are indicated by an asterisk.

Description	Amount of Fees
<b>Membership Fees*</b>	
Annual membership for users living outside the Bastrop City limits.	\$25
Six-month membership for users living outside the Bastrop City limits.	\$15
<b>Circulating Material Fines &amp; Fees</b>	
Fines on materials returned after the due date.	\$0.10 per item per day, to be applied retroactively after a five-day grace period, with a \$5.00 cap per item
Replacement of Bastrop Public Library materials lost or damaged beyond repair.*	Manufacturer's suggested retail price (MSRP)
Replacement of Interlibrary Loan materials lost or damaged beyond repair.	Set by lending library
Interlibrary Loan return shipping costs.*	\$3 per item
<b>Meeting Room Rental Fees*</b>	
Hourly use of Maynard Conference Room, General	\$25 per hour
Hourly use of Pressley Meeting Room, General	\$50 per hour
<b>Supply and Equipment Fees</b>	
Printing in black & white on letter-sized paper.	\$0.10 per page
Printing in color on letter-sized paper.	\$1.00 per page
Printing in black & white on ledger-sized paper (11x17").	\$0.20 per page
3D printing, except as part of an official Library program.	\$0.10 per gram
<b>Miscellaneous Fees</b>	
Replacement library card.	\$1

The non-resident user fee is the only new fee.

Changed fees are:

- Removal of the \$5 processing fee for lost or damaged items
- Increase of Interlibrary Loan postage fees to reflect actual cost of postage to the Library
- Reduction of meeting room reservation fees by 50%

# 2019 Summer Reading Program Report

## A Universe of Stories

### Statistics:

Registration:	<u>2017</u>	<u>2018</u>	<u>2019</u>
Children 0-9	762	560	493
Tweens 10 – 13	NA	178	176
Teen 13-17	160	117	116
Adult 18 and up	405	401	319
Total all registered	1,326	1256	<b>1104</b>
<b>*ADDED Tween category 2018</b>			

### Program Completion: Children & teens reading 500 or more minutes, Adults reading 1,000 or more minutes

Children	256 = 34%	152 = 27%	196 = 40%
Tween	NA	71 = 40%	66 = 38%
Teen	47 = 29%	46 = 39%	54 = 47%
Adult	103 = 25%	91 = 23%	117 = 37%
Overall Completion:	406 = 31%	360 = 29%	<b>433 = 39%</b>

### Total Minutes Read:

Children	420,689	258,224	449,677
Tween	NA	187,293	214,571
Teen	122,556	179,719	195,889
Adult	476,366	404,906	449,677
Total all:	1,019,611	1,030,142	<b>1,309,814</b>

### Program attendance for June and July

Children	3,194	3,115	2,810
Teen	285	141	79
Adult	20	26	11
Makerspace		136	73
Special Events		800	767
Total All:	3,499	4,218	<b>3,740</b>

**Total programs for June and July**

Children	46	51	64
Teen	8	10	10
Adult	1	4	1
Makerspace	6	2	2
Special Events	2	1	3
Total All:	55	71	<b>78</b>

**Total book prizes given for reading**

Children	402	284	355
Tween	NA	175	168
Teen	82	126	136
Total	484	585	<b>659</b>

**Total prizes given as drawings, door prizes and game prizes**

Children	24	15	35
Tween	NA	5	4
Teen	18	7	10
Adult	19	14	12
Total all	61	41	<b>61</b>

**Program participation by address:****City residents:**

Children	146	186	165
Tweens		60	62
Teens	33	39	29
Adults	65	130	105
Total all	244	415	361

**County residents:**

Children	278	323	300
Tweens	NA	100	105
Teens	73	65	78
Adults	274	235	209
Total all	625	723	692

## **Program:**

### **Children (0-12)**

- read 250 minutes for a small prize
- read 500 minutes for a coupon or small prize, a book, a certificate, an entry into the grand prize drawing and have his/her picture taken to be displayed in the library for reading
- small prizes are given out every time 250 have been read. There is no limit on small prizes.
- books are given out at 500, 1000, and 1500 minutes. A child can receive only 3 books.
- grand prize drawing entries are given out after every 500 minutes. There is no limit on prize entries.

#### **-Grand Prizes this year were:**

1. Lego Prize - Lego book, star Wars Lego activity kit and small box of Legos
2. Craft Prize - Craft book and box of craft supplies
3. Science Prize - Science experiment book and activity set
4. Toddler Prize – Picture book, puzzle, farm puppet, alphabet letter blocks

### **Tweens (10-13)**

- read 500 minutes for a book, a local eatery coupon of their choice, and an entry into the grand prize drawing.
- books and coupons are given out at 500, 1000, and 1500 minutes. Tweens can receive a maximum of three books.
- grand prize entries are given out every time 500 minutes have been read. There is no limit on entries.

#### **-Grand prizes this year:**

1. Go Hard for Games Basket – 2 bowling passes at Lost Pines Theaters, Uno desk, Suspend (game), candy
2. Manga Madness Basket - 30-day free access to Crunchyroll (anime streaming site), Japanese candy and snacks, coupon for 2 manga books of your choice (total not to exceed \$24) that we order through Ingram and get to the winner
3. Books Bonanza Basket -Barnes and Noble gift card for \$20, Harry Potter socks, funky bookends

### **Teens (13-17)**

- read 500 minutes for a book, a local eatery coupon of their choice, and an entry into the grand prize drawing.
- books and coupons are given out at 500, 1000, and 1500 minutes. Tweens can receive a maximum of three books.
- grand prize entries are given out every time 500 minutes have been read. There is no limit on entries.

#### **-Grand prizes this year:**

1. Munching at the Movies Basket – 2 movie passes at Lost Pines Theaters, popcorn, candy
2. Manga Madness Basket - 30-day free access to Crunchyroll (anime streaming site), Japanese candy and snacks, coupon for 2 manga books of your choice (total not to exceed \$24) that we order through Ingram and get to the winner
3. Books Bonanza Basket -Barnes and Noble gift card for \$20, old-fashioned library pockets, phone finger loop, funky bookends
4. Late Night at the Library – THREE winners and a friend each get to hang at the library after-hours (6:30-11:00pm). We'll have pizza and sugary goodies, play games, have a Nerf battle, and more.

### **Adult (18 and up)**

- read 1,000 minute to receive a \$1 Book Nook Coupon
- prizes drawing entry is given for every 1,000 minutes read. There is no limit on prize entries.

#### **Grand Prizes this year were:**

1. Book basket- book tote, Book Nook certificate, 8-10 ARCs
2. Gadget basket- portable phone charger, popsocket for phone, Bluetooth speaker, \$20 Best Buy giftcard, earbuds
3. Date Night basket- Fuzzy's giftcard, Anita's certificate, bottle of sparkling cider
4. Local Favorites basket- HEB reusable grocery bag, Coffee Dog giftcard, 4 free cupcakes from Simply Sweet, Sugar Shack giftcard, free wash from Rapid Car Wash

## **Children's Program Summary:**

Our children's programs were very similar to those we have had in the past and a continuation of what we do all year. We attempt to provide a variety of programs that will appeal to young children and their families. Despite offering more programs this summer, our attendance was lower than previous year's attendance. However, overall I believe we still provided a slate of programs that our patrons enjoyed.

Two successful program additions this summer were Volunteer Book Buddies and passive activities in the children's and teen areas. Our Volunteer Book Buddies took advantage of the many volunteers who enjoy reading to children. A volunteer was available Tuesday and Thursday afternoons to read to any children in the library. Our volunteers read to individuals and small groups as they visited the library. Both patrons and volunteers reported this as an enjoyable program. We are considering continuing this throughout the years to utilize our amazing volunteer readers.

The addition of passive activities that children, tweens and teens could enjoy at any time during library hours proved to be an excellent way to encourage more participation in our reading program. By completing the activities, patrons could earn extra minutes toward their reading goal. Not only did these activities encourage participation, they offered something for those families who could not attend other scheduled programs.

## **Tween Program Summary:**

Overall, we had a fun summer! Based on the fact that we had more than double attendance at Fear Factor in July compared to June, we are gaining an understanding of the kind of programs the tweens want: fun, messy, and testing their courage and/or yuck threshold.

## **Teen Program Summary:**

It was great to have new teens join us at a variety of the different summer programs! Bethany is hopeful that some of them will join us again this fall and continue through the school year. Our programming ran the gamut, from video games, to crafts, to movies, but we were very pleased to see many teens (especially middle schoolers) join us at the Volunteer-a-Thon.

## **Adult Program Summary:**

Our only adult offering this summer was our Crafters Anonymous program. We have had limited success with this program, but those who attend always seem to enjoy the time together. This summer we made macramé plant hangers and painted wine glasses.

## **Maker Space Summary:**

We provided a variety (5-6) different maker activities so the patrons could tinker, explore, and create with such items as the 3D printer, a Suspend game, the die-cut machine, sewing machines (new!), Blocks Rock, Turing Tumbles, and more.

We had good attendance at Maker Buffets this summer, and have decided to continue providing this type of maker program during the school year. We are hopeful that this decision will help us better discern what the community wants in the makerspace as we take requests for toys/technology to bring out during the program.

## **Special Events Summary:**

This summer the YMCA volunteered to take charge of Big Games Day at the Bastrop Convention Center. The original idea was a partnership to create an event similar to last year's. This partnership never materialized due to many factors. The event did happen, but it was not much like the one we held last summer.

After meeting with the YMCA, we will try again next summer to build a partnership event that is sustainable, enjoyable, and relevant for our community.

## **Summer Partnerships:**

**Bastrop Police Dept.** – The library hosted Storytime with Cops in June, July and August. Officers from the police department came to read stories, pass out stickers, and took pictures with the kids. This is the second summer for this program.

**Little Sheep Learning Center (LSLC)** – LSLC brought their summer day camp students to the library four times this summer. We provided stories each session and either an art or science activity. The students also checked out books. We enjoyed this partnership and were very happy to provide programming for students we would otherwise not have seen this summer.

**Bastrop YMCA** – As the YMCA's presence in the community grows, it will serve us well to join forces to provide mutually beneficial programming. This summer was the first step toward a greater partnership effort with them. We held a demo class for their toddler movement program during storytime and were part of their Big Games Day event.



**Family Crisis Center** – At the Teen Volunteer-a-Thon, participants assemble care kits that the FCC will distribute at their women’s shelter. Items for the care kits were donated by the community, who were informed of the need via social media and the summer newsletter.

**Operation Gratitude** – This is a national organization that organizes cards and care packages that people/groups at home can send to deployed troops, veterans, new recruits, and first responders. At the Teen Volunteer-a-Thon, teens made cards that were sent to Operation Gratitude to deliver.

**Silver Pines Nursing and Rehabilitation** – Teens at the Volunteer-a-Thon made cards for the residents at Silver Pines. The Activities Director, Sonya, will deliver them for us.

## **Overall Summer Summary:**

As the staff headed into the summer, we all knew there would be stresses and challenges. However, this summer we set out three goals to guide us. 1.) We wanted to increase the number of participants to complete the reading program. 2.) We wanted to increase unique participation in our activities. 3.) We wanted to build relationships with our library visitors. These goals kept us focused on what is really important, providing a positive experience for the individuals who visit our library.

If we only look at our registration and attendance statistics, this summer would not be classified as successful. However, we provided 78 programs in 51 days. We put 659 prize books in the hands of our young readers and our participants read over 27,000 more minutes this summer than in 2018. Because of this, our overall completion of the reading program increased from 29% to 39%. These things are certainly marks of success. We will take these successes and reflect on the summer’s challenges to improve our program to better serve our community.

The library staff and I would like to add our thanks to the Library Board, the Friends of the Library, the Lost Pines Garden Club and the many others in our community who have provided continual support to us and our efforts to provide quality programs for our community. We are grateful for everything you do.

Respectfully Submitted,  
Bonnie Pierson  
Program Supervisor